



PRINCIPAL SEARCH PROSPECTUS

NEW ROCHELLE, NEW YORK

JULY 2026



**FOUNDED
1897**



**STUDENT-TO-FACULTY
RATIO**



**125 FACULTY
& STAFF**



**720
STUDENTS**



**17 AP
COURSES**



**FINANCIAL AID
AWARDED**



**AVERAGE CLASS
SIZE: 18**



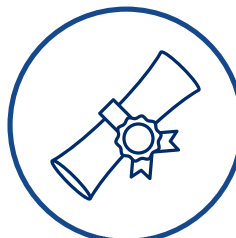
**THOUSAND
VOLUNTEER HOURS**



**ALUMNAE
NETWORK**



**100% COLLEGE
MATRICULATION**



**90% FACULTY W/
ADVANCED DEGREES**



**60+ CLUBS &
SPORTS**

ABOUT THE URSULINE ORDER

St. Angela Merici founded the Order of St. Ursula in 1535, in Brescia, Italy. She understood the transformative power of sisterhood and the importance of education. She gathered a group of women who became leaders in the community and promoted Christian living in the home. The Ursulines spread throughout Europe and their chief work was the education of girls and young women.

The Ursulines at our school are members of the Ursulines of the Roman Union. These sisters operate 15 secondary schools in the United States, 4 colleges, and a number of elementary schools. They also minister in 36 countries on 6 continents.



ABOUT THE SCHOOL

Founded in 1897, The Ursuline School is an independent, Catholic, college preparatory school for girls and young women, grades 6-12. The Ursuline School is one of a network of secondary schools and colleges of the Ursuline Sisters across the United States and 36 countries. The school is accredited by the National Association of Independent Schools, NY State Board of Regents, and is a member of the National Coalition of Girls Schools and NY State Association of Independent Schools. The campus is located 20 miles north of Manhattan in a diverse, suburban community.



THE URSULINE SCHOOL MISSION

Guided by our Catholic faith and the spirit of St. Angela Merici, The Ursuline School educates, inspires and empowers young women to become wise, active, globally-minded leaders by cultivating lifelong learning, spiritual growth, integrity, respect for all and dedication to *Serviam* – “I will serve.”

CORE VALUES

ACADEMIC EXCELLENCE

Ursuline students are scholars from the start who possess a strong desire to reach their full potential. From day one, our students benefit from a robust, state-of-the-art learning environment with a variety of pathways to Academic Excellence. A solid support system of nurturing and highly accomplished faculty and staff work to facilitate the academic success of each and every Ursuline student.

FAITH AND SPIRITUAL DEVELOPMENT

Founded by the Order of St. Ursula in 1897 and guided by the spirit of our patroness St. Angela Merici, we create programming geared towards the Faith & Spiritual Development of all to nurture students both intellectually and spiritually. While 80% of our students identify as Catholic, we welcome families of all faith backgrounds. Ursuline students take part in school-wide celebrations, grade level retreats, and optional faith and spirituality programs throughout the school year.

DEVELOPMENT OF THE WHOLE PERSON

At Ursuline, Development of the Whole Person means that students are encouraged to pursue their passions and interests inside and outside the classroom. Our well-rounded curriculum enables students to tap into their God-given gifts, talents, and abilities, resulting in a diverse and close-knit community. Our students are teammates and champions, artists and musicians, dancers and singers, leaders and innovators – all poised to share their unique gifts with the world.

CORE VALUES

RESPECT FOR ALL

Central to the Ursuline tradition is the Catholic belief in the sacred nature of all people. As such, we foster a dynamic learning environment that represents and honors diverse backgrounds and viewpoints. By emphasizing Respect for All, we educate and guide our students to love others, live out our shared mission, and be active in building a more peaceful world.

SERVIAM AND SOCIAL JUSTICE

Serviam, which means “I will serve,” is the motto of all Ursuline schools. Our students develop a mindset for *Serviam* & Social Justice by choosing from an abundance of service opportunities throughout the school year. Interested students can make a difference in the community as individuals, club or team members, or as part of a grade-level service initiative. By graduation, all Ursuline students have come to learn that service to others is truly love in action.

GLOBAL CITIZENSHIP

Generations of Ursuline students have seen firsthand the importance of Global Citizenship. Through a multitude of academic, cultural, and travel opportunities, we prepare our students to become wise, active, and globally-minded leaders in a culturally diverse world. Our global education programs help to demonstrate that world issues are shared issues. Since 1897, The Ursuline School serves to inspire tomorrow’s global leaders each and every day.





THE URSULINE DIFFERENCE

Since our founding in 1897, The Ursuline School has succeeded in providing an academically enriching, unparalleled learning environment rooted in the Ursuline values of integrity, humility, spirituality, and service.

Our rich tradition forms the foundation for all that we do. As people of deep faith, we transform futures one student at a time by developing the whole person, equipping our students with 21st-century skills, and building a tight-knit, inclusive community of thinkers, doers, dreamers, leaders, innovators, and problem-solvers.

Our highly accomplished faculty are gifted educators with a lifelong love of learning who nurture hearts and souls, as well as intellects. Their success is reflected in the faces of students who grow together in faith and friendship, and give together in service, learn together by seizing a multitude of extraordinary opportunities in academics, arts, sports, and leadership.

SPIRITUAL LIFE

At The Ursuline School of New Rochelle, school life is deeply rooted in Catholic identity, spiritual formation, and a vibrant sense of community service. The Campus Ministry program fosters a welcoming environment for students of all faiths, offering daily prayers, liturgies, and opportunities for reflection in the onsite Chapel of St. Angela. Students grow in faith through grade-level retreats, peer-led ministry, and sacramental celebrations, including monthly Masses and seasonal reconciliation services. Ursuline's cherished traditions—such as the 6th grade Bible blessing, May Crowning, and ecumenical services—underscore a rhythm of prayer and reverence throughout the year. Central to the school's mission is *Serviam*—"I will serve"—a call students answer through ongoing service projects that support the poor, the hungry, and the marginalized, both locally and globally, living out the values of compassion, leadership, and faith in action.



ACADEMICS

At The Ursuline School of New Rochelle, academic life is both rigorous and inspiring, rooted in a commitment to excellence and innovation. With small class sizes and a student-faculty ratio of 9:1, students benefit from personalized instruction and a supportive learning environment. Ursuline offers 17 Advanced Placement courses and a Signature Program that includes Global Education, Innovation & Design, and Science Research. The school empowers students to think critically and act compassionately, preparing them to engage with complex global issues. Through experiences such as the Global Symposium, international travel, and language immersion, Ursuline fosters a global mindset—encouraging students to become thoughtful leaders and changemakers in a rapidly evolving world.

The Ursuline School is committed to innovation and cutting-edge learning environments. Located on a 13-acre campus in New Rochelle, the school features modern classrooms, athletic facilities, and centers for the arts and sciences. Recent upgrades include two state-of-the-art facilities: the Innovation Hub, a 2,700-square-foot maker space equipped with 3D printers, robotics, laser cutters, and more; and the High-Tech Media Conference Center, a tech-rich hub for broadcasting, presentations, and collaboration. These dynamic spaces foster hands-on learning, creativity, and future-ready skills, reinforcing Ursuline's mission to prepare young women for success in college and beyond.

STUDENT LIFE

Ursuline student life supports more than 60 clubs and ensures an energetic and inclusive student experience with unique spirit-filled traditions. Opportunities for leadership, performance, global awareness, and community-building build confidence and connection. With clubs ranging from art to politics, fitness to filmmaking, and games to global issues, the extracurricular program offers a space for every personality and passion. Students are encouraged to be involved, challenge themselves, and be generous with their talents and gifts.



FINE ARTS

The Ursuline School is devoted to its strong arts program, emphasizing its commitment to nurturing students' creative talents. The school's robust offerings in dance, drama, chorus, music, media arts, and fine arts allow students to explore and develop their artistic potential fully. The Mooney Hancock Arts Center provides state-of-the-art facilities, including the 300-seat Auriana Theater, dedicated orchestra and practice rooms, a dance studio, media and broadcast centers, three fine art classrooms, and a kiln room—offering students numerous avenues for artistic expression and performance.

ATHLETICS

Athletics programs at Ursuline build confidence, strength, and leadership skills in a fun and inclusive way. The Ursuline School has a rich tradition of athletic excellence including 31 teams and 14 sports that give students a chance to thrive, lead, and grow. Each year, several students continue their athletic careers in college, and many have gone on to compete at the professional level. Eleven student-athletes from the Class of 2025 will continue their athletic careers.



ABOUT THE POSITION

The Ursuline School is seeking a proven, dynamic educational leader to become its next Principal on or before July 1, 2026. Located in New Rochelle, NY, Ursuline is the area's premier, all-girls Catholic school. For over 127 years, the school has nurtured young women into becoming responsible leaders dedicated to lifelong service. The Ursuline School fosters an environment that develops young women who are thoughtful, caring, problem solvers determined to pursue excellence. The Principal will embody the Ursuline focus on the intellectual, spiritual and moral development of young women, aligned with the School's Mission and Core Values. Under the direction of the President, the Principal will provide instructional, organizational and operational leadership to the Ursuline faculty and staff, and demonstrate a commitment to diversity to promote and sustain a community where all students feel valued. The Principal will be committed to continual improvement of instruction, support of teachers and providing students opportunities for achievement and success.

The School community is rich in history, rooted in the counsels of St. Angela Merici and is part of a global network of 105 Ursuline schools in 38 countries sharing a common heritage and vision. The Ursuline School has a tradition of academic excellence and a rigorous college preparatory curriculum with additional opportunities for elective course work to further individual passions and development. Graduates possess an extraordinary academic foundation, remarkable leadership skills, a strong moral compass necessary for lifelong learning, commitment to civic involvement and global engagement, and are prepared to succeed at highly selective and widely diverse colleges and universities throughout the United States and the world.

The Principal has the primary responsibility of ensuring a thriving school environment with a focus on student engagement, professional support for teachers and instructional practices that lead to increased academic progress and measurable results.



The Ursuline Principal is the instructional leader of the School reporting directly to the President. A visible presence in all areas of the School, the Principal performs duties pertaining to all dimensions of the School including but not limited to:

Instructional Leadership and Student Performance:

- Establishes and supports rigorous academic standards for student achievement.
- Ensures that curriculum and program development evolve to maintain the School's academic strength and high-quality instructional programs.
- Maintains a deep understanding of the teaching and learning process, and how to create dynamic and effective learning environments.
- Ensures use of effective, research-based teaching methodologies and practices.
- Creates programs and works effectively with students, families and experts to support student social and emotional wellness.
- Supervises all faculty and academic departments and areas that support the student experience.

Organizational Leadership

- Develops organizational goals and objectives consistent with the Mission and Core Values of the School and helps ensure the Ursuline charism and Catholic identity of the School.
- Actively engages in School improvement efforts.
- Incorporates consensus building and collaborative management skills when working with other building leaders.
- Fosters a School climate that supports both students and staff, and promotes respect and appreciation for all students, staff and parents.

Community Relations

- Establishes relationships and promotes dialogue with the parent community.
- Exhibits a high degree of professionalism in all elements of the position, while serving as a contributing member of The Ursuline School community.
- Serves as part of the School's senior leadership team that works collectively with each other and the President to achieve the School's Mission, maintain its accreditation(s), and, in coordination with the Board of Trustees, develop and implement the School's Strategic Plans.
- Serves as a member on Committees of the Board of Trustees and may stand in the place of the President at School events.
- Attends student events, fundraisers and other community activities. The Principal may also participate in school-sponsored service and travel opportunities.



- An experienced Catholic or independent school administrator with an advanced degree able to fully support Ursuline's Mission and Core Values.
- Passion to lead an all-girls middle/high school with a firm belief in the value of an all-girls education and the capacity of all students to learn and achieve excellence.
- Strong leadership and management experience in an academic setting.
- Commitment to fostering the spiritual life of the School consistent with our Catholic faith, while welcoming and respecting students, faculty and staff of all religions.
- Accomplished, inclusive academic leader, with a demonstrated ability to develop innovative and academically rigorous curriculum in addition to exciting and relevant out of classroom programming and experiences to foster academic success, develop passions and forge a greater understanding of the larger world.
- Excellent oral and written communications skills and ability to effectively interact with parents, students, teachers and administrators with energy and enthusiasm.
- Demonstrated ability to identify, attract, develop and retain highly skilled faculty and staff.
- Proven leadership in ongoing mentoring, professional development and evaluation of faculty and staff.
- A global and service-oriented mindset, consistent with the charism of the Ursuline Sisters.
- Accessible and approachable leadership style with a reputation for being extremely visible and interactive on campus and at School events.
- Fair, personable and compassionate individual who values a culture of respect and fairness for all who learn and work at the School.
- Experience in developing and consistently implementing policies and procedures that align with best practices.



ABOUT THE AREA

Nestled in the heart of Westchester County, New Rochelle is a vibrant city that offers an exceptional blend of history, culture, and modern living—making it an ideal place to work and call home. As a dynamic and forward-thinking community, New Rochelle is continuously evolving and growing, embracing diversity and innovation at every turn. Residents can immerse themselves in the city’s rich cultural scene, from museums and galleries to theaters and historical landmarks. With its unique location, New Rochelle provides the perfect balance between the energy of nearby New York City and the tranquil charm of Westchester’s natural beauty. Moreover, the city fosters a strong sense of community involvement, encouraging collaboration and celebrating the distinct character of its people and neighborhoods.

Being Catholic in New Rochelle means rooting your faith in historic parishes that teach and serve, participating in a multicultural and socially active Church, and finding belonging through liturgies, ministries, and education. Whether celebrating Mass on Sunday, helping a local outreach program, or attending a multicultural community event, Catholic life here is meaningful, inclusive, and deeply connected to both tradition and service.



APPLICATION PROCEDURE

To apply, please submit the following four documents as separate PDF attachments.

- Cover letter that aligns your experiences and skill sets with the current needs of the school as you understand them.
- Current resume with all appropriate dates included.
- Statement of Catholic educational philosophy.
- List of five references to include names, relationships, phone numbers, and email addresses (No references will be contacted without your knowledge and approval.)



Interested in this opportunity? Contact:

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