



# PRINCIPAL SEARCH PROSPECTUS

SHREVEPORT, LOUISIANA  
JULY 2025



**AT A GLANCE**



**398**  
STUDENTS



STUDENT-TO-FACULTY  
RATIO



15 AP; 10 DUAL-  
ENROLLMENT COURSES



WEEKLY MASS



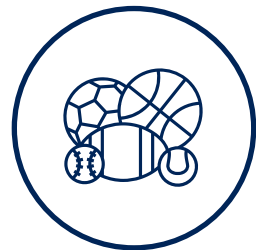
100+ YRS OF CATHOLIC  
EDUCATION



RAISED IN ANNUAL  
FUND



58 FACULTY  
& STAFF



92% STUDENT-  
ATHLETES



RECEIVE TUITION  
ASSISTANCE



98% COLLEGE  
ATTENDANCE



28 STUDENT  
ORGANIZATIONS



ALUMNI TEACHERS



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## SCHOOL OVERVIEW

Loyola College Prep offers a faith-centered high school experience rooted in Catholic values, fostering growth in conscience, character, and compassion. Students have the opportunity to excel academically, engage in faith-based service, and participate in a variety of extracurricular activities.

Located in an urban setting, the campus is surrounded by hospitals, churches, a cathedral, and a Catholic middle and elementary school. Loyola welcomes both Catholic and non-Catholic students from diverse middle schools across the Shreveport-Bossier City metropolitan area.

Committed to academic excellence, Loyola integrated 1:1 iPad learning in 2012 to ensure students remain technologically adept in an ever-evolving world. Nearly half of the faculty hold advanced degrees and bring experience from fields such as journalism and law.

Students of all faiths gather weekly for Mass at the nearby Cathedral of St. John Berchmans. With 35 student organizations, Loyola offers abundant opportunities for service and leadership, encouraging students to live out the love of Jesus Christ.

Loyola also provides individualized college advising, offering 15 Advanced Placement courses, dual enrollment options, and standardized test preparation to equip students with valuable experience and college credit.

Through a well-rounded educational journey, Loyola remains dedicated to instilling strong values and delivering a high-quality education for all.

## MISSION

**Our mission is to create men and women of conscience, character and compassion, continuing the Jesuit Catholic tradition of discipline, academic excellence, student involvement, and faith in action for "The Greater Glory of God." (Ad maiorem Dei gloriam) A.M.D.G.**



## **COMMUNITY ENGAGEMENT**

One of the pillars of a Catholic education is answering the call to service. Loyola students work to serve those in our community and bring the love of Christ to the most vulnerable through programs such as FAiTH (Flyers Aiding the Hungry,) providing food and toys to local families during the Christmas season. Students are required to earn 25 hours of community service each year at Loyola for a total of 100 hours upon graduation. Many students surpass the number by the end of their senior year.

## **ACADEMICS**

The college preparatory curriculum features honors and pre-AP courses in English, mathematics, science and languages. The AP course selection includes English Language & Composition, English Literature & Composition, Biology, US History, European History, US Government and Politics, Chemistry, Calculus AB & BC, Latin, Spanish Language, French Language, Psychology, and Physics C. All AP students are required to take the AP national exam. Loyola College Prep also boasts a Scholars' Program designed to provide a stronger challenge to students. Additionally there are dual enrollment opportunities with LSU Shreveport.

The mission of the Theological department of Loyola College Prep is to help students build a better understanding of the Catholic faith; to help students develop strong Christian morals, compassion, and conscience; and to prepare effective leaders of the Church, ready to witness the Gospels to the world. Religious instruction also includes attendance in Mass every week. Students also have the opportunity to attend adoration of the Blessed Sacrament with their religion class and participate in confession every Tuesday.





## **COLLEGE CENTER**

One of the most unique opportunities at Loyola is the service offered by the College Placement department. Individual guidance is given to all students for four years as they journey through the college selection process. Additionally, course planning or academic counseling is given to ensure best preparation for college success. 98% of Loyola students attend college, and 46% attend college out of state.

The overall objective is to guide and help students reach academic and personal goals for success at Loyola and in the future. Parents are encouraged to attend college placement meetings as the staff invests time in one-on-one counsel to guide through student successes and disappointments, address questions and offer support.

## **ATHLETICS**

Loyola College Prep is a member of the Louisiana High School Athletic Association. Participation in Flyer athletics is subject to the regulations outlined in the LHSAA Handbook. Our sports program includes competition in 15 LHSAA sanctioned sports and 3 non-sanctioned (Club) sports in varsity as well as junior varsity, and freshman.



## **STRATEGIC LEADERSHIP**

The principal reports to the Superintendent of Schools on all matters relating to the school's life and activity.

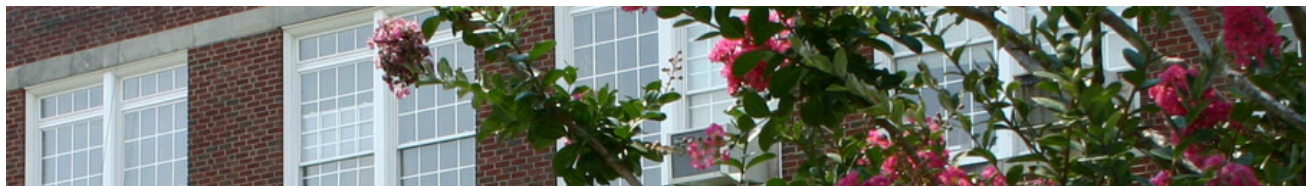
## **DUTIES & RESPONSIBILITIES**

The principal reports to the Superintendent of Schools on all matters relating to the school's life and activity.

Promotes Catholic identity by integrating Gospel values and Christian principles in all aspects of the school. Uphold and promote the school's Catholic mission and values, ensuring the integration of faith formation throughout the curriculum and school life.:

- Collaborates with the Bishop/ Superintendent of Catholic Schools in implementing the mission of the diocesan school. This is accomplished by participating in comprehensive planning, implementation, and evaluation of the school's program, goals, and objectives, particularly religious education/formation. Principal participates in regional and deanery program planning efforts.
- Gives evidence of personal commitment to the Catholic faith and models an active faith life.
- Works with the Chaplain to coordinate spiritual formation for the entire school community
- Oversees VIRTUS training for students, employees and all volunteers
- Executes procedures and policies of the Diocese of Shreveport.
- Demonstrate and communicate to the public or any appropriate audience the Catholic identity of the School in all ways





## **DUTIES & RESPONSIBILITIES, CONTINUED**

-Ensures the development and implementation of an overall learning environment that promotes Catholic faith formation/education, ethical decision-making, social justice, and Christian leadership. This is accomplished by encouraging a curriculum that integrates Gospel values, assuring the integration of the school as part of the faith community, enabling staff to serve as role models for students, promoting a leadership style compatible with Christian principles, and personally witnessing to the principles and values of the Catholic faith.

- Sets annual goals with faculty and staff.
- Nurtures an atmosphere conducive to learning.
- Provides opportunities for staff development, curriculum development, and professional development.
- Demonstrates effective organization skills for day-to-day operations of the school.

-Ensures the development, implementation, and evaluation of a comprehensive curriculum that complies with Diocesan and state standards of curriculum requirements. This is accomplished by overseeing the implementation of instructional goals and objectives for each grade, evaluating the current curriculum to determine strengths and weaknesses, and collaborating with staff in selecting supplementary programs.

- Supervises the educational program and maintains an ongoing evaluation of the program, staff and students

-Ensures the supervision of certified and support staff. This is accomplished by overseeing recruitment, hiring, training, motivation, and evaluation processes. The principal is also responsible for terminating staff. The principal oversees the formulation and implementation of instructional goals and objectives for individual teachers and provides instructional resources and professional development for teachers. The principal convenes staff to promote the integration of the school's mission, goals, and policies and to promote a working environment that incorporates the principle of collaboration, subsidiary, and shared decision-making.

- Hires and terminates teachers and staff members



## **DUTIES & RESPONSIBILITIES, CONTINUED**

-Ensures that learning standards are developed and maintained for students. This is accomplished by assuring that students are tested and evaluated regularly and appropriately and that test results are shared with parents. The principal oversees developing and maintaining accurate and current student records and files.

- Monitors all extra-curricular and co-curricular activities.
- Collaborates with the administrative team to ensure the smooth and efficient operation of the school.

-Ensures the development and maintenance of effective communication systems between parents, teachers, and school administrators. This is accomplished through regular written communication to the parents, regularly scheduled meeting opportunities between teachers and parents, regular reporting of students' academic progress, and participation in Parents' Club activities and meetings

- Works to maintain effective public relations

-Serves as staff and executive officer to the Board of Directors. The principal prepares the agenda in collaboration with the Board of Director Chair, and ensures the preparation of information, research, and other appropriate data as requested by the Commission. The principal collaborates with the Board in preparing the annual budget and modifying it as needed.

- Oversees the appointment of Board members; works with Board members, in appropriate areas, for the maximum benefit for the school's clientele.

-Coordinates all accreditation activities.





## **DUTIES & RESPONSIBILITIES, CONTINUED**

-Oversees the development of an overall financial plan for the school. This is accomplished by collaborating with the Advancement Committee and the Board of Directors to develop a long-range financial plan for the school, including fund solicitation, fund-raising, alumni association development, and endowment programs.

- Spearheads the development/Fundraising efforts of the School and is the outward facing voice of the School
- Develops and monitors the annual budget.
- Develops and maintains a comprehensive capital improvement and maintenance plan.
- Develops and implements a comprehensive security and safety plan to include all policies and regulations of the Diocese of Shreveport
- Maintains general oversight of all standing and ad-hoc school committees.

-Ensures the development of policy and process for disciplining students. This is accomplished by incorporating the values of justice and making membership in a community to promote positive discipline and its positive consequences.

-The principal ensures the preparation and submission of all necessary reports to the state and Diocesan Catholic School Department and adheres to all applicable state and Diocesan safety and health regulations.

-Maintains the knowledge and skills required to function as a Principal. This is accomplished through reading, attendance at Diocesan in-service training opportunities, participation in worships, conventions, or convocations, and membership in local, state, or national professional organizations, as approved and appropriate.



## **OPPORTUNITIES & CHALLENGES**

- The next Principal must lead a reinvigoration of school pride in Loyola.
- The next Principal should actualize a “ministry of presence” while serving as Chief Executive Officer of the school.
- The next Principal must work collaboratively with the Diocesan leadership on macro matters related to the school.
- The next Principal must build bridges with area parishes and pastors to evangelize Loyola with those diocesan stakeholders.
- The next Principal must operate as the spiritual leader of Loyola by showcasing the beauty of the Catholic faith across the school’s various domains.
- The next Principal must cultivate and steward a culture of philanthropy to ensure all facilities match the superior programs which Loyola offers.
- The next Principal must ensure that the academic program remains mission-aligned and first-rate, enabling each student to reach his or her God-given potential.
- The next Principal must plan for and strategically implement the forthcoming school choice program to reach more mission-fit families desiring Loyola for their child(ren).





## **PROFESSIONAL & PERSONAL QUALIFICATIONS**

Practicing Catholic.

Master's Degree in Educational Administration or its equivalent.

Evidence of prior school administration experience.

Excellent knowledge of curriculum and pedagogy.

At least 5 years teaching experience, with a minimum of 1 year experience in a Catholic school.

Eligible for state certification.

Collaborative leadership style.

## **ESSENTIAL KNOWLEDGE & SKILLS**

Understanding and support of the current teachings of the Catholic Church.

Excellent oral and written communication skills.

Ability to maintain a high level of organization.

Ability to supervise and to give direction.

Ability to follow through.

Ability to multi-task.

Effective conflict-resolution skills.

Ability to drive to required meetings.

## **SALARY RANGE**

Determined by years of experience and degree level and is set in consultation with the Superintendent of schools.

## **WORKING ENVIRONMENT**

Preference in hiring is given to practicing Catholics in full communion with the teachings of the Catholic Church. All employees must show respect for the institutions of the Church.



## ABOUT THE AREA

Shreveport, one of Louisiana's largest cities with about 250,000 residents, is a hub of education, commerce, and culture in the Ark-La-Tex region. Located along the Red River, it is easily accessible via I-20 and I-49 and sits just minutes from the Texas and Arkansas borders.

Once a bustling river port, Shreveport's riverfront now features a convention center, six riverboat casinos, festivals, and a vibrant shopping and entertainment district. The area has historically thrived on its river port, rail network, oil and gas industry, and agriculture but has since diversified into manufacturing, healthcare, education, and technology.

A designated Customs Port of Entry and Foreign Trade Zone, the city is home to major medical institutions, including LSU Medical Center and the Virginia K. Shehee Biomedical Research Institute, which significantly impact the local economy. Barksdale Air Force Base, a major employer and economic driver, also plays a key role in the region.

With a growing Cyber Innovation Center, a thriving arts and music scene, and a blend of Texas and Cajun culture, Shreveport offers a dynamic mix of history, entertainment, and opportunity.



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Shreveport, Louisiana, offers a vibrant Catholic community with various educational and worship opportunities. Loyola College Prep has two feeder elementary schools, St. John Berchmans Cathedral School and St. Joseph Catholic School.

The Catholic Diocese of Shreveport oversees these institutions and supports the spiritual growth of the community. The diocese encompasses 16 parishes in North Louisiana, challenging and supporting individuals in their efforts to live as followers of Christ.

The Cathedral of St. John Berchmans offers regular Masses and serves as a central place of worship. Holy Trinity Catholic Church is known for hosting the annual Red Mass and honoring the Five Priests of the 1873 Yellow Fever Epidemic. St. Joseph Catholic Church provides various ministries and services to enrich the spirituality of the parish community. These parishes, along with others in the area, offer regular Masses, community events, and opportunities for spiritual growth, reflecting the smaller but mighty Catholic presence in Shreveport.





## APPLICATION PROCEDURE

To apply, please submit the following four documents, confidentially, and as separate PDF attachments.

- Cover letter that aligns your experiences and skill sets with the current needs of the school as you understand them.
- Current resume with all appropriate dates included.
- Statement of Catholic educational philosophy
- List of five references to include names, relationships, phone numbers, and email addresses (No references will be contacted without your knowledge and approval.)

Please include “Loyola College Prep” in the subject field.



***Assemble all of the application materials  
in one email to:***

Kyle Pietrantonio, Senior Partner  
[kpietrantonio@partnersinmission.com](mailto:kpietrantonio@partnersinmission.com)  
Partners in Mission  
(202) 390-0230  
[www.partnersinmissionslss.com](http://www.partnersinmissionslss.com)





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